# Request for Review/Reconsideration: Academic Progress Summary

**ACADEMIC YEAR:** 2016/2017

<table>
<thead>
<tr>
<th>Last Name:</th>
<th>First Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>McMaster Student ID# (mandatory):</td>
<td>McMaster Email:</td>
</tr>
<tr>
<td>Phone:</td>
<td>Current Program &amp; Level:</td>
</tr>
<tr>
<td>Expected Date of Degree Completion (mm/yyyy):</td>
<td></td>
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</tbody>
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Please indicate application type:  
- OSAP Full time ☐  
- OR  
- OSAP – Part time ☐

I am forwarding this appeal to complete my application for:  
- Fall/Winter ☐  
- Spring/Summer ☐

I am currently on  
- Academic Warning (Probation) ☐  
- Academic Restriction ☐  
- Academic Edit ☐

I submitted a Request for Review/Reconsideration (with supporting documents) in  
- 15/16 ☐  
- 14/15 ☐

I have previously attended another college or university  
- No ☐  
- Yes (if yes, please attach transcripts) ☐

Total OSAP loans to date (outstanding loan balance available at www.canlearn.ca): $______________

**Unsatisfactory Academic Progress Information:**

If selecting one of the reasons below, which is marked with an asterisk, you must provide an explanation AND attach supporting documentation* (ex. doctor’s note, death certificate, counsellor or third party letter)

- Disability* ☐  
- Medical Condition* ☐  
- Death in Family* ☐  
- Personal Crisis* ☐  
- Other ☐  ______________________

Explain how your academic progress was affected by the disability/medical condition/death in family/personal crisis OR other reason noted above. Attach additional pages if more space is required.

**For Office Use Only**

- C36 ☐  C65 Effective Date: ________________
- Restriction/Probation term served? ☐ Yes ☐ No
- Supporting documentation on file from previous year? ☐ No ☐ Yes (if yes, please attach transcripts) ☐
- Approved ☐  Denied (Reason: ______________________)
- Downgraded to C37? ☐ Yes ☐ No
- FAO Signature: ______________________ Date: ______________________  

25 April 2016
# Academic Progress Improvement Information:

**Indicate how you intend to improve upon your academic results to date AND confirm your academic and career goals...**

List specific steps you have taken/are taking or plan to take to improve your academic progress –

1. 
2. 
3. 

List specific student services/resources you have used/are using/plan to use -

1. 
2. 
3. 

List your current academic goals, as well as your longer term academic and career goals.

1. 
2. 
3. 

**ONLY complete this section IF you are CURRENTLY BLOCKED from funding due to a Code 65 Academic Progress Restriction (i.e. if you failed to maintain satisfactory academic progress while you were on OSAP academic probation)**

Please explain how you have kept your existing loans in good standing –

___________________________________________________________________________________

___________________________________________________________________________________

Did you successfully complete two terms of full-time study at your own expense? Yes ☐ No ☐

If yes, please explain how your education and living costs have been covered –

___________________________________________________________________________________

___________________________________________________________________________________

Did you take at least one year off from your full-time studies? Yes ☐ No ☐

If yes, please describe your activities during your time away from school –

___________________________________________________________________________________

___________________________________________________________________________________

**Student signature** ___________________________  **Date** ___________________________